

ST. PATRICK'S DAY PARTY PLANNING CHECKLIST



Party Prep

- Create invites \$ _____
- Write out guest list \$ _____
- Send out invites \$ _____
- Budget expected expenses \$ _____
- Count how many guests RSVP'd \$ _____
- Write out full grocery list \$ _____
- Make/buy all decorations \$ _____
- Go to the grocery store \$ _____
- Clean party area \$ _____
- Brainstorm prizes \$ _____
- _____ \$ _____
- _____ \$ _____
- _____ \$ _____



Groceries

- _____ \$ _____
- _____ \$ _____
- _____ \$ _____
- _____ \$ _____
- _____ \$ _____
- _____ \$ _____
- _____ \$ _____
- _____ \$ _____
- _____ \$ _____
- _____ \$ _____
- _____ \$ _____



Day of Party

- Make all food needed \$ _____
- Print out all games \$ _____
- Decorate brunch table \$ _____
- Set out food \$ _____
- Label all food on brunch table \$ _____
- Lay out all party supplies \$ _____
- Decorate all rooms and tables \$ _____
- Get you and your family ready \$ _____
- _____ \$ _____
- _____ \$ _____
- _____ \$ _____
- _____ \$ _____
- _____ \$ _____



Party Supplies

- Scissors \$ _____
- Sharpies \$ _____
- String \$ _____
- Pens \$ _____
- Sticks for photo booth props \$ _____
- Tap \$ _____
- Toothpicks \$ _____
- Hole puncher \$ _____
- _____ \$ _____
- _____ \$ _____